

Cleaning Checklist: Warm Springs

Task	Date				
Stock towels on the towel shelves					
Check wet wipes (front of the gym)					
Bathrooms (Pre-cleaning Check)					
Large woman's - Check paper towels					
Large woman's - Check toilet paper					
Large woman's - Check toilet seat covers					
Large woman's - Check hand soap					
Large woman's - Check shower soap					
Small woman's - Check paper towels					
Small woman's - Check toilet paper					
Small woman's - Check toilet seat covers					
Small woman's - Check hand soap					
Small men's - Check paper towels					
Small men's - Check toilet paper					
Small men's - Check toilet seat covers					
Small men's - Check hand soap					
Large men's - Check paper towels					
Large men's - Check toilet paper					
Large men's - Check toilet seat covers					
Large men's - Check hand soap					
Large men's - Check shower soap					
Empty hampers					
Start a load of laundry					
Fold towels from the dryer					
Empty trash cans (if more than half full)					
Front of the gym					
Near tanning rooms					
Behind workout floor desk					
Large woman's bathroom					
Small woman's bathroom					
Small men's bathroom					
Large men's bathroom					
Office					
Office paper shredder					
Stock room (near washer/dryer)					
Vacuum					
Member door floor mat					
Waiting area floor mat					
Guest door floor mat					
Office					
Large woman's bathroom					
Small woman's bathroom					
Small men's bathroom					
Large men's bathroom					
Tanning room 1					
Tanning room 2					
Workout floor					
Treadmills					
Glass and surface cleaner					
Large woman's bathroom					
Mirror					
Counter top					
Faucet					
Sink					
Shower faucet					

Shower handles					
Toilet area handles					
Scale					
Door handles					
Dispensers: TP, Soap, Towels, Shower					
Shower curtain rod					
Small woman's bathroom					
Mirror					
Counter top					
Faucet					
Sink					
Toilet area handles					
Door handle					
Dispensers: TP, Soap, Towels					
Small men's bathroom					
Mirror					
Counter top					
Faucet					
Sink					
Toilet area handles					
Door handle					
Dispensers: TP, Soap, Towels					
Large men's bathroom					
Mirror					
Counter top					
Faucet					
Sink					
Shower faucet					
Shower handles					
Toilet area handles					
Door handles					
Dispensers: TP, Soap, Towels, Shower					
Show curtain rod					
Treadmills					
TVs					
Consoles					
Risers					
Motor covers					
Handles					
Ellipticals					
Consoles					
Lower cross members					
Rear plastic covers					
Drinking fountain					
Workout mirrors					
Member door inside					
Member door outside					
Guest door inside					
Guest door outside					
Wipe down tanning bed 1 inside and out					
Wipe down tanning bed 2 inside and out					
Toilets					
Brush and clean large woman's toilet					
Brush and clean small woman's toilet					
Brush and clean small men's toilet					
Brush and clean large men's toilet					
Furniture polish					
Guest waiting chairs					
Guest table					
Workout floor lockers					

Workout floor desk					
Office desk					
Office counter tops					
Office cabinets					
Mop					
Large woman's bathroom					
Small woman's bathroom					
Small men's bathroom					
Large men's bathroom					
Tanning room 1					
Tanning room 2					
Guest waiting area					
Gym floor					
Treadmill step rails					
Fold towels from dryer					
Put load of towels in the dryer					
Every Friday					
Vacuum and mop under each treadmill					
Vacuum and mop under each elliptical					
Wipe down all gym equipment					
Check batteries in all air fresheners					
Replace empty air fresheners					
Pledge large women's bathroom door					
Pledge small women's bathroom door					
Pledge small men's bathroom door					
Pledge large men's bathroom door					
Pledge cabinet in tanning room 1					
Pledge cabinet in tanning room 2					
1st and 15th Maintenance					
Wipe down walls in tanning room 1					
Wipe down walls in tanning room 2					
Clean behind cabinet in tanning room 1					
Clean behind cabinet in tanning room 2					
Clean windows inside and out					
Wipe down vending machines (including top)					
Lime Away drinking fountain					
Lime Away bathroom sinks					
Furniture polish office door					
Furniture polish tanning room 1 door					
Furniture polish tanning room 2 door					
Furniture polish utility room door					
Dust bathroom light fixtures					